



# GOLD IMAGE PRINTING

FINAL SIZE OF EACH PAGE  
8.5" X 11"

DOCUMENT SIZE WITH BLEED  
8.75" x 11.25"

DESIGN TIP: BE SURE TO SAVE YOUR FILE AS A SINGLE-PAGE PDF INCLUDING 1/8" BLEED, NO CROP MARKS.  
THIS HELPS WITH EFFICIENCY WITH PROOFING AND PRINTING.

DESIGN TIP: TO ENSURE IMPORTANT INFORMATION IS NOT EFFECTED DURING THE BINDING PROCESS,  
ALLOW ABOUT A 1/2" OF SPACE FOR THE BINDING AREA.

BINDING

**SAFETY MARGIN 1/8"**

Avoid placing important text or logos outside this area.

**TRIM LINE**

The printed product will be cut here.

**BLEED AREA 1/8"**

Extend your background 1/8" beyond the cut line if it bleeds off the edge of your product.

**IMPORTANT**

Remove template layer **BEFORE** submitting.

DESIGN TIP: PLACE PAGE NUMBERS WITHIN THIS SAFETY MARGIN. →

DESIGN TIP: AVOID PLACING TEXT NEAR THE EDGE. AESTHETICALLY IT CREATES AN IMBALANCE!

DESIGN TIP: EXTEND YOUR BLEED TO ENSURE YOUR ARTWORK MEETS THE EDGE OF THE PAPER WHEN PRINTED!